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Click the **Bankruptcy** hyperlink on the CM/ECF Main Menu.

Click Motions/Applications hyperlink.

Enter Case Number

Click Next.

Select Compromise Controversy

Click **Next**.

Select the Party. If not listed, click Add/Create New Party

Click Next.

**Note:** If this is your first time docketing on a case the following message will display:

"The following attorney/party associations do not exist for this case.

Please check which associations should be created for this case."

Place a check mark in the box to establish the association.

Click Next.

Are you setting a hearing on the court calendar for this motion? If yes, a notice of hearing must be filed separately.

Click Next.

Click Next.

Associate the pdf file of the **Application to Compromise Controversy** Click **Next.** 

**Enter** with whom:

Click **Next.** 

Edit the docket text if necessary.

Review final docket text.

Click Next.

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